

CSC 309 Performance Appraisal

Student _____

Team _____

Manager _____

Provide a numeric score (0-10) for each skill and write a one sentence justification in the space provided.

Score

Team Skill

Communication. Oral and written communication is clear, complete, timely.

Reliability. Tasks completed on time, attends all meetings, punctual.

Work Quality. Produces work that meets or exceeds quality criteria and standards.

Cooperation. Flexible team participant, willing to compromise to achieve goals.

Initiative. Takes initiative at identifying and completing needed tasks.

Leadership. Takes a leadership role in coordinating activities and solving problems.

Technical Contribution. Contributes valuable expertise to the team.

Work Load. Willing to do a fair share of the work.

Summary (Write a short assessment of the person's overall contribution to the team's success.)